



TATA INSTITUTE OF SOCIAL SCIENCES

(Deemed to be University since 1964; U/s-3 of the UGC Act, 1956)

V.N. Purav Marg, Deonar, Mumbai-400 088.

Tel: (022) 25525262 / 25525265 Fax: (022) 2552 5050

E-mail: pgadmissions@tiss.edu Website: <http://www.tiss.edu>

The Tata Institute of Social Sciences (TISS) is a University Grants Commission, Government of India funded Deemed University that works towards creating a people -centered, ecologically sustainable and Just society. The TISS hosts 6 schools and 4 independent centers offering 16 highly competitive, socially relevant professional post -graduate courses and vibrant M.Phil and Ph.D. programmes. The Institute has over 130 full -time faculty members involved in teaching, research, policy influencing and institution building activities. The Institute has over 1150 masters and doctoral students; and was accorded a 5-star rating by NAAC.

The TISS announces admission to the following **Post-Graduate Degree Programmes, 2010-2012.**

Sr.No	Programme	Code
1.	Social Work	SW
2.	Disability Studies and Action	DA
3.	Development Studies	DS
4.	Education (Elementary)	EE
5.	Counselling	CL
6.	Women's Studies	WS
7.	Human Resources Management and Labour Relations	HRM
8.	Social Entrepreneurship	SE
9.	Globalisation and Labour	GL
10.	Public Health – Health Policy, Economics and Finance	PHHP
11.	Public Health – Social Epidemiology	PHSE
12.	Health Administration	HE
13.	Hospital Administration	HO
14.	Habitat Policy and Practice	HPP
15.	Disaster Management	DM
16.	Media and Cultural Studies	MCS

Eligibility: A Bachelor's Degree of a minimum of 3 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a recognized University, in any discipline.

Notes: Candidates pursuing and completing their final year degree examination by **June 12, 2010** [except M.A. in Education (Elementary)] are also eligible to apply, provided they have no backlog in the exams of previous years at the time of submission of application. For M.A. in Education (Elementary) the date for completion of the requirements of their final year degree exams in **May 15, 2010**.

For programmes Sl. Nos. 10, 11, 12 & 13, only those who have completed graduation can apply. Medical graduates doing their internship should complete it by **June 12, 2010**.

Test Centre: Ahmedabad, Allahabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Chennai, Delhi, Guwahati, Hyderabad, Jaipur, Kochi, Kolkata, Lucknow, Mumbai, Nagpur, Patna, Pune, Ranchi and Srinagar.

The Institute may cancel any test centre and/or may assign a nearby centre instead of the centre indicated by the candidate, if situation demands.

APPLICATION FORMS & INFORMATION BROCHURE:

Candidates can apply for a maximum of THREE programmes. Cost of application for is Rs. 750 per programme. Demand Draft (DD) should be drawn in favour of **Tata Institute of Social Sciences**, payable at **Mumbai**.

For Application form and Information Brochure:

- Downloaded from website www.tiss.edu (Available from 7th September, 2009 or
- Send a request letter with DD to TISS; or
- Obtain from Cash Counter of TISS.

Unemployed SC & ST candidates whose parents' annual income not exceeding Rs . One Lakh during 2008 -2009 can get the application form free of cost by submitting copy of Caste/Tribe and Income Certificates.

For quick processing of applications, online submission is recommended. After online submission, print the form, attach DD and post to TISS, Mumbai.

Deputed Candidates: Officers deputed by the Central Government, State Governments and Autonomous organizations for any of the 16 programmes have to appear for the written test and if qualified, appear for the personal interview, along with other candidates. Officials / teachers and Resource Persons applying for the M.A. in Education (Elementary) programme will be selected through a suitable screening process comprising documentary evidence of interest and motivation for the programme or an interview.

Reservations: Government of India norms will be applicable for admission of SC /ST/OBC/Persons with Disability. TISS has limited hostel seats now, but supports students to find accommodation closer to the institute.

All SC, ST and OBC candidates can avail free Admission Test Orientation programme scheduled for 13 to 15th November in Delhi, Guwahati, Kolkata or Mumbai.

Lasts date for receipt of completed Application Forms at the Institute : **Oct. 23, 2009**

Written Test : **Sunday Dec. 13, 2009**

For any additional information, please refer to our website: www.tiss.edu OR E -mail: pgadmissions@tiss.edu OR Call: (022) 25525262 / 65, from 9.00 am to 7.00 pm.

Date: September 03, 2009
Mumbai

(Dr. Neela Dabir)
Registrar

Information Brochure for
MASTER'S DEGREE PROGRAMMES
2010–2012

TATA INSTITUTE OF SOCIAL SCIENCES

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V.N. PURAV MARG

DEONAR, MUMBAI 400 088

Phones: 2552 5264/2552 5265, Fax: 91-22-2552 5050

E-mail: pgadmissions@tiss.edu

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IMPORTANT DATES

For Indian Students		
I	Last Date for Issue of Forms by Post	October 09, 2009
II	Last Date for Issue of Forms in Person	October 23, 2009
III	Last Date for Receipt of Completed Forms at the Institute by Post and in Person	October 23, 2009
IV	Last Date for Receipt of Completed Forms at the Institute from Remote Areas/Regions	October 30, 2009
V	Written Test at Different Centres	December 13 2009
VI	Announcement of Eligible Candidates on TISS website for Group Discussion / Personal Interview for all Programmes	January 24, 2010
VI	Group Discussion/Personal Interview at TISS Mumbai Campus for all the programmes	March 14–21, 2010
VII	Announcement of Selection on TISS website for all the Programmes	April 20, 2010
VIII	Commencement of the Academic Session, 2010–2012 M.A. in Education (Elementary) All Other Programmes	May 17, 2010 June 14, 2010

Master's Degree Programmes – 2010-2012: General Information

Candidates can apply and appear for the Entrance Test for a maximum of THREE programmes.

1.1 ELIGIBILITY

- (a) A Bachelor's Degree of a minimum of 3 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a recognised university, in any discipline.

OR

- (b) Candidates who will complete all the requirements of their final year Bachelor's Degree examinations by Saturday, June 12, 2010 are also eligible to apply to all the programmes, except the programmes offered by the School of Health Systems Studies; and for M.A. in Education (Elementary) candidates, Saturday, May 15, 2010, provided they have successfully completed their first and second years, if the degree course is of 3 years; and the first, second and third years, if the degree course is of 4 years. In such cases, admission to any of the Master's Degree Programmes of the Institute will be provisional. If a provisionally admitted student fails in the final year examination, the offer of provisional admission automatically stands cancelled.
- (c) Candidates applying for the Master of Public Health in Health Policy, Economics and Finance; and Master of Public Health in Social Epidemiology Programmes should have (i) A Master's Degree in any discipline, or (ii) A Bachelor's Degree in medicine/para medical courses.
- (d) Candidates who are in their final year Bachelor's Degree Programme are not eligible to apply for admission to any of the Master's Degree programmes, conducted by School of Health Services Studies, i.e., Health Administration; Hospital Administration; Public Health in Social Epidemiology; and Public Health in Health Policy, Economics and Finance.
- (e) Candidates applying for the Master in Habitat Policy and Practice should have a Bachelor's Degree in Engineering, Architecture, Management, Physical Sciences, Geography, Planning, Law, or Social Sciences, with some inclination towards habitat related issues/sectors.

Note: Medical graduates should complete their internship on or before Saturday, June 12, 2010. Otherwise, their candidature/admission stands cancelled.

1.1.1 Instructions for Determining Eligibility to Apply

- i) 'Pass Class' in the Bachelor's Degree pursued by the applicant will be taken for determining his/her eligibility.
- ii) Candidates who are in the final year of their Bachelor's Degree programme, but have not passed in all the courses (main/major/subsidiary, etc.) of first and second years (if the Degree is of 3 years duration) and first, second and third years (if the Degree is of 4 years duration) on the day of applying for the programme are not eligible to apply for any Master's Degree programme of the Institute.
- iii) Candidates who have been declared as failed in the final year examination are not eligible to apply for any of the Master's Degree Programme of the Institute, unless they pass their Bachelor's Degree examination on the day of applying for any of the programmes.
- iv) Eligibility, once determined on the basis of the information given by the candidate in the Application Form, shall be final for the purpose of test/interview/selection. However, in case it is found that the information furnished by a candidate is incorrect or misleading or ineligibility being detected before or after the test/interview/selection/admission, his/her candidature will be cancelled.
- v) If a provisionally admitted student fails in the final year of his/her Bachelor's Degree Examination and even if he/she has applied for re-evaluation at the university/college, he/she will not be allowed to continue the programme as the offer of provisional admission stands automatically cancelled on his/her failure in the final year examination.

1.2 SELECTION PROCEDURE

1.2.1 Weightage for the Different Components

<i>Sl. No.</i>	<i>Programme</i>	<i>Written Test</i>	<i>Group Discussion</i>	<i>Personal Interview</i>	<i>Total</i>
1.	Social Work	105	25	70	200
2.	Disability Studies and Action	130	–	70	200
3.	Development Studies	130	–	70	200
4.	Education (Elementary)	130	–	70	200
5.	Counselling	130	–	70	200
6.	Women's Studies	105	30	70	200
7.	Human Resources Management and Labour Relations	105	30	70	200
8.	Social Entrepreneurship	130	–	70	200
9.	Globalisation and Labour*	100	–	100	200
10.	Public Health in Health Policy, Economics and Finance	130	–	70	200

Sl. No.	Programme	Written Test	Group Discussion	Personal Interview	Total
11.	Public Health in Social Epidemiology	130	–	70	200
12.	Health Administration	130	–	70	200
13.	Hospital Administration	100	30	70	200
14.	Habitat Policy and Practice	130	–	70	200
15.	Disaster Management	130	–	70	200
16.	Media and Cultural Studies	100	–	100	200

Note: * Selection Procedure and weightage for candidates from non-trade union or membership-based organisations who are applying to the M.A. in Globalisation and Labour programme is as given in the above table. Candidates sponsored by trade unions/membership-based organisations will only have to appear for the PI.

(a) *Written Test:* The Written Test is in two parts.

Part I is the Common Objective Test for all the programmes which consists of 3 sections: (i) General awareness/knowledge about current/contemporary social issues; (ii) Analytical/logical reasoning and quantitative ability; and (iii) Verbal reasoning. The duration of the test is 55 minutes.

Part II of the Written Test is the “Programme-Based” test, and the duration is 75 minutes for all the courses.

Part II for Social Work will consist of an analysis of caselets of 60 minutes during, Group Discussion and Personal Interview will be held at the TISS.

Part II of the Written Test for each programme aims to assess the following:

Social Work	<i>Caselets:</i> Social awareness and sensitivity to core and civic issues. Ability to take positions on issues.
Disability Studies and Action	<i>Descriptive Test:</i> Awareness of social issues and sensitivity to people, problems and situations will be assessed through analytical writing of an essay.
Women's Studies	<i>Descriptive Test:</i> Awareness of and reflection on women's issues in India, Analytical capacities and sensitivity to social concerns and issues
Development Studies	<i>Objective Test:</i> Analytical Ability, Quantitative Reasoning. <i>Descriptive Test:</i> Questions on Contemporary Social and Development Issues.
Education (Elementary)	<i>Descriptive Test:</i> Awareness about Issues in Education
Human Resources Management and Labour Relations	<i>Objective Test:</i> Data Interpretation Test, Data Sufficiency Test, Probability Test, Reading Comprehension relating to business and HR issues, Business Knowledge, Foundation of Management (Economics, Sociological and Psychological).
Social Entrepreneurship	Objective Test: Social Entrepreneurship Aptitude Test
Globalisation and Labour	<i>Objective Test:</i> Awareness about Globalisation, Labour and Society

Public Health in Health Policy, Economics and Finance	Section I: Descriptive Test Section II: Objective Test
Public Health in Social Epidemiology	<i>Section I:</i> Descriptive Test <i>Section II:</i> Objective Test
Health Administration	<i>Section I:</i> Descriptive Test <i>Section II:</i> Objective Test
Hospital Administration	<i>Section I:</i> Descriptive Test <i>Section II:</i> Objective Test
Counselling (Equal Weightage for both sections)	<i>Section I</i> (Descriptive Test): Awareness of social issues and sensitivity to people, problems and situations will be assessed through analytical writing of an essay. <i>Section II</i> (Subject Knowledge Test): An objective test to assess knowledge in the fields of General Psychology, Child/Human Development and Social Work.
Disaster Management	<i>Descriptive Test:</i> Analytical Abilities and Awareness about Current Issues
Media and Cultural Studies	<i>Descriptive Test:</i> Social sensitivity and awareness of social issues, critical thinking, Creativity and ability to think out of the box, Language competence in English, and Ability to read and comprehend texts.
Habitat Policy and Practice	Section I: Objective Test – (i) General Awareness/ Knowledge about Current/Contemporary Social Issues; (ii) Analytical/Logical Reasoning and Quantitative Ability; and (iii) Verbal Reasoning

Note: Model question paper for each of the programme will be placed on TISS website on November 9, 2009.

- (a) *Group Discussion (GD):* The GD aims at the assessment of knowledge about contemporary issues in the field and sensitivity to social issues expressed orally in English as well as in Hindi in a group situation. The time allotted is 20 minutes for Social Work and 25 minutes for other programmes (CL, HRM and SE). For M.A. in Counselling, the GD activity will have behavioural games, and observation thereof to help determine aspects of interpersonal interactions and relations, and communication skills.
- (b) *Personal Interview:* The candidate is also expected to be acquainted with the programme for which he/she has applied for, as questions may be asked on the

topic during the PI. The M.A. in Disability Studies and Action candidates will be assessed for knowledge and sensitivity towards persons with disability and issues related to the field.

- (c) For M.A. in Counselling candidates, aspects of subject knowledge, motivation, career goals and aspirations, and other non-academic details such as hobbies, extra-curricular interests and previous job experience will be determined during the Personal Interview.

1.2.2 Eligibility for Group Discussion and/or Personal Interview

Short-listing of candidates for Group Discussion and/or Personal Interview will be based on cut-off marks to be decided later by the Institute. Only short-listed candidates will be sent call letters for Group Discussion and/or Personal Interview.

Important:

For M.A. in Social Work: General category candidates must score at least 45% and SC/ST candidates must score at least 35% in the Written Test to be considered eligible for Group Discussion and Personal Interviews.

For M.A. in Education (Elementary) : Candidates short-listed for PI will be required to either download or submit online the Detailed Application Form, which will be available at www.tiss.edu after declaration of Written Test results on January 24, 2010. They are required to bring the filled in Detailed Application Form along with photocopies of all documents and also the original documents for verification and 2 passport-sized photographs as mentioned on pages 53 of this Brochure to the Interview Centre. No candidate will be allowed to appear for the PI without submitting the Detailed Application Form in time with required documents.

For M.A. in Disability Studies and Action: Preference will be given to candidates who either have a graduate degree in Social Work, Psychology, Special Education, Occupational Therapy, Physiotherapy, Speech Therapy, and disability rehabilitation-related fields. Graduates with at least 2 years experience in the field of disability or social welfare will be preferred.

For all other Programmes: Candidates short-listed for GD/PI will be required to submit online the Detailed Application Form, which will be available at www.tiss.edu after declaration of Written Test results on January 24, 2010. They are required to send a hard copy of the filled in Detailed Application Form along with photocopies of all documents and two passport-sized photographs as mentioned on pages 48 of this Brochure by Friday, February 19, 2010. No candidate will be allowed to appear for the GD/PI without submitting the Detailed Application Form in time.

1.3 RESERVATIONS

Reservation for candidates belonging to Scheduled Castes and Scheduled Tribes will be as per GoI requirements, that is, 15% and 7.5% for SC and ST candidates respectively.

Reservation for Other Backward Classes (OBC), the Institute follows a 3-year phase-wise implementation of 27%. In the year 2008–2009, it admitted candidates belonging to OBC @9% for all courses except M.A. in Education (Elementary).

In the year 2009–2010, it admitted candidates of OBC @18% for all courses except M.A. in Counselling and M.A. in Women's Studies, which were offered for the first time and complied with full 27% quota.

In 2010–2011, it will follow 27% of reservation for all programmes including new programmes offered. The figure given in the Brochure reflects 27% OBC reservation.

Persons With Disability. 3% seats as applicable will be considered in the Master's Degree Programmes for PWD of which 1% each is reserved for persons with (a) Low Vision/Blindness, (b) Hearing Impairment, and (c) Locomotor Disability/Cerebral Palsy.

Kashmiri Migrants. Subject to the GoI directives.

1.4 SCHEDULED CASTES AND SCHEDULED TRIBES CELL

The Scheduled Castes and Scheduled Tribes Cell was established at the Institute as per GoI and UGC directives with the honorary position of the Liaison Officer occupied by a senior faculty member. The Cell facilitates the overall welfare of the students, staff and faculty belonging to these communities.

The Cell will organise pre-admission coaching programme for all SC, ST, OBC (Non-Creamy Layers) and minority candidates between November 13 and 15, 2009, in Delhi, Guwahati, Kolkata and Mumbai, to help them prepare for the TISS Entrance Tests. This cell will also organise post-admission orientation programme for new students at the beginning of the academic session. Further, various coaching classes are conducted on life skills, personality development, writing and presentation skills, and so on. Interactive sessions and informal meetings with students are also conducted to help them deal with personal, social and academic problems. Issues relating to Persons with Disability are also looked after by the Cell. Candidates are required to choose nearest centre for the coaching.

1.5 DEPUTED CANDIDATES

In the case of Government Officers/employees from Departments of Education/ SCERTs/DIETs, Teachers and Resource Persons applying for the M.A. Education (Elementary) Programme, filled application forms may be sent via the relevant authority nominating the candidates. The selection of such candidates will be through a suitable screening process comprising documentary evidence of interest and motivation of the programme or and interview.

Officers for other programmes deputed by the Central and State Governments and autonomous organisations for studying any of the Master's Degree programmes will have to give the Written Test and, if found eligible, the GD and/or PI, along with other candidates. A Government Officer, having quarters in the Mumbai Metropolitan

Region, will not be eligible for hostel accommodation, unless he/she has surrendered such accommodation and produces a certificate to that effect.

In the case of Defence Personnel applying for M.A./M.Sc. in Disaster Management, the eligible candidates will be called for a Written Test at TISS, and, if found eligible, for the PI also at TISS.

1.6 APPLICATION PROCEDURE

1.6.1 How to Obtain the Application Form

The prescribed Application Form and Information Brochure can be obtained:

- By sending a request letter to the Assistant Registrar (Academic) of the Institute along with a self-addressed (A4-Size) cloth-lined envelope and a Demand Draft for Rs. 750/- for each programme, **drawn in favour of “Tata Institute of Social Sciences”, and payable at Mumbai**. If applying for more than one programme, only one draft for the requisite amount (Rs.1,500/- for any two programmes and Rs. 2,250/- for any three programmes), and self-addressed A4-Size cloth-lined envelope should accompany the request letter. The candidates should write on the envelope, in bold capital letters, “Application for Admission to the Master’s Degree Programme (2010–2012)”. OR
- By downloading the Application Form from the TISS website (www.tiss.edu), please note that while submitting the downloaded Application Form either by post or in person to the Academic Section, it should be accompanied by a Demand Draft for the requisite amount, that is Rs. 750/-, if applying for any one programme; Rs. 1,500/-, if applying for any two programmes; and Rs. 2,250/-, if applying for any three programmes.
- From the Cash Counter of TISS, against cash payment (Cash timings: Mondays to Fridays from 9.00 a.m. to 7.00 p.m. and on Saturdays, from 9.00 a.m. to 4.00 p.m.).
- Unemployed SC and ST candidates, whose parent’s/guardian’s income was more than Rs. 1 lakh (Rupees One Lakh) for the financial year 2008–09, can obtain the Application Form for (i) Rs. 700/- if applying for one programme; (ii) Rs. 1,000/- for two programmes; and (iii) Rs. 1,500/- for three programmes.

Important

1. A candidate can apply for a maximum of THREE programmes.
2. Use only ONE application form, even if applying for more than one programme.
3. If the form is downloaded from the TISS website, please mention the fee details and attach the DD for the required amount along with the completed form to consider it.
4. For speedy processing of applications, we recommend on-line filling of applications. Once you sent on-line application, print the application, attach DD and other documents and mail to TISS, Mumbai.

- Notes:*
1. A candidate who has already applied for ONE or TWO programmes along with a DD for the requisite amount/paid requisite application processing charges in cash at the TISS Cash Counter and subsequently wishes to apply for more than any one or two programmes (total not more than THREE programmes) should send another DD for requisite amount or pay the requisite application processing fee at the TISS Cash Counter along with a request letter addressed to the Assistant Registrar, TISS, indicating the following:
 - i) Name of the candidate.
 - ii) Application Form Number already sent to the Institute.
 - iii) Title of the programme(s) already applied.
 - iv) Title of the additional programme(s) for which the candidate is to be further considered.
 2. Those who have sent a DD of Rs. 750/-, and if applying for more than one programme should enclose another DD for the difference amount at the time of submission of the application forms.
 3. Those who have obtained a form on cash payment of Rs. 750/- from the TISS Cash Counter, and if applying for more than one programme should pay the difference amount to the TISS Cash Counter at the time of submission of the application form and also attach the duplicate copy of the cash receipt for the difference amount.

Unemployed SC and ST candidates, whose parents' /guardian's income was Rs. One lakh or below for the financial year 2008–09 can obtain the Application Form free of cost. They can download the form from www.tiss.edu and submit it along with a true copy of the Caste/Tribe Certificate and the Income Certificate or they can send a request letter along with a true copy of Caste/Tribe Certificate, Income Certificate and self-addressed (A4-Size) cloth-lined envelope to the Assistant Registrar (Academic), TISS. Please note that the (a) Caste/Tribe Certificate should be issued in the name of the candidate by a Revenue Officer not below the rank of a Tehsildar; and (b) A copy of the Income Certificate of the candidate's parents/guardian should be issued by the employer or by any appropriate authority for the financial year 2008–09.

1.6.2 Submission of Duly Filled in Application Form

- (a) Candidates who have filled in the downloaded form should write their name, address, telephone number (along with STD code), etc., on the reverse of the Bank Draft, at the time of submitting the completed form to the Academic Section, TISS.
- (b) Candidates can send their duly filled applications through Registered Post/Speed Post/Courier. The envelope should be addressed to the Academic Section, TISS.
- (c) Candidates can also submit their duly filled applications personally to the Academic Section, TISS, against proper receipt. The Institute will not be responsible for the applications sent/delivered to any other functionary of the Institute.
- (d) The last date for receiving the Application Forms, completed in all respects, by hand or by post, is October 23, 2009, up to 5.00 p.m.

Note: Candidates belonging to SC or ST or OBC or PWD category MUST submit the relevant certificates of their status (as SC or ST or OBC or PWD) along with their filled in applications. No candidate will be considered for more than one category as mentioned in the prescribed application form.

The last date for receiving applications sent BY POST from remote areas/regions (i.e., Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu &

Kashmir, Lahaul and Spiti district, Pangri sub-division of Chamba district of Himachal Pradesh, the Andaman & Nicobar Islands, and Lakshadweep Islands), is October 30, 2009.

Candidates who are claiming the benefit of extended time should clearly indicate in their forwarding letter, along with the Application Form, the name of the particular area or region (for example, Assam, Meghalaya, Jammu & Kashmir, etc.) from where they have posted their application. In case they fail to do so, the benefit of extended time will not be granted. In the case of Application Forms received by hand or through courier services of any type, the benefit of extended time will NOT be granted, regardless of the place of residence of the applicant.

Candidates should clearly note that the Institute will in no case be responsible for non-receipt of their applications or any delay in receipt thereof on any account whatsoever. They should, therefore, ensure that their applications reach the Institute on or before the prescribed last date.

1.7 WRITTEN TEST SCHEDULE

The Written Tests for all programmes and Group Discussion (only for Social Work) will be held on December 13, 2009, at the following places:

<i>Region</i>	<i>Place</i>
Northern Region	Allahabad, Bhopal, Chandigarh, Delhi, Jaipur, Lucknow, Srinagar
Eastern Region	Bhubaneswar, Guwahati, Kolkata, Patna, Ranchi
Western Region	Ahmedabad, Mumbai, Nagpur, Pune
Southern Region	Bengaluru, Chennai, Hyderabad, Kochi

Note:

The Institute may cancel any test centre and/or assign a nearby centre instead of the centre indicated by the candidate, if situation demands.

Admit Card: Admit card will generally be despatched on weekly basis. However, candidates who not received their admit card by December 3, 2009, may register their complaint with Section Officer (Admissions) by sending a mail to pgadmissions@tiss.edu. Candidates who registered their complaints will be given a duplicate admit card a day prior to the entrance test at his/her respective centre. No duplicate admit card will be issued on the day of the written test.

The GD and/or PI for all the other programmes will be held at the Mumbai Campus from March 14–21, 2010. The actual date of the GD and/or PI of a candidate will be put up on the TISS website and will also be intimated to the candidate through email. Shortlisted candidates are requested to contact the Section Officer (Admissions), in case they do not receive any mail with regard to date of GD/PI at least by March 5, 2010.

Request for change in the date for the Written Test will not be considered. However, a change in the dates for GD and/or PI may be considered, if the date of GD and/or PI at the TISS clashes with the date of entrance test of another Institution or the date of final year examination of the candidate. However, the candidate must produce documentary

evidence for this. Please note that the changed date for GD and/or PI will be within the TISS announced time schedule only.

1.8 FACILITIES AVAILABLE DURING GROUP DISCUSSION AND PERSONAL INTERVIEW AT THE INSTITUTE

1.8.1 Hostel

In comparison to the number of outstation candidates, the hostel facilities available are inadequate at the Mumbai campus. Therefore, hostel accommodation will be provided only to SC/ST/PWD candidates. We regret that we cannot provide accommodation to the person(s) accompanying the candidate. The candidates must vacate the rooms immediately after the GD and/or PI are over.

1.8.2 Dining Hall

Coupons can be purchased from the Cash Counter and the Hostel In-charge, if applicants wish to have tea/lunch in the Dining Hall of the Institute.

1.8.3 Facilities for SC and ST Candidates Eligible for GoI Post-Matric Scholarship

- i) *Reimbursement of Travelling Allowance (TA)*, etc.: If the SC/ST candidates, appearing for the Written Tests of any of the Institute's Master's Degree programmes for the first time, are unemployed, and their parent's/guardian's income was Rs. One lakh or below, during the financial year 2008–2009 and have submitted a certificate to this effect, they will be provided to and fro travel expenses (Second Class Railway or State Transport Bus fare) immediately after the Written Test is over at every centre. The reimbursement of the travel expenses will be subject to their submission of the original tickets. It will be the responsibility of the SC and ST candidates to fill in the TA form provided along with a photocopy of the call letter for the Written Test before they appear for it and collect the money as soon as the test gets over.
- ii) *Reporting at the Institute for GD and/or PI*: SC/ST candidates, who are eligible for such facilities, should report at the Institute only after receiving the call letter/mail for GD and/or PI. They will be provided free hostel accommodation, meals, and reimbursement of to and fro travel expenses (Second Class Railway or State Transport Bus fare). Those staying in the hostel will be required to vacate rooms immediately after the GD and/or PI are over.
- iii) SC/ST candidates, who have already availed of such facilities, but were not selected in a previous attempt and who have been called for the test again will not be reimbursed their travel expenses. If such candidates are called for GD and/or PI at the Institute, and if they desire to stay in the hostel, they should deposit on arrival Rs. 100/- per day as lodging charges. The boarding, lodging and travelling expenses incurred by them during the Written Test at the Centre, and the GD and/or PI at the Institute will be reimbursed only if they are selected.
- iv) SC/ST candidates, who have received financial assistance to enrol for a Master's Degree programme of the Institute in one field, will not be eligible for similar facilities, if they apply for another Master's Degree programme of the Institute.

Master's Degree Programmes 2010-2012: Programme-specific Details

3.1. INTAKE OF STUDENTS FOR THE ACADEMIC YEAR 2010-2011

<i>Sl. No.</i>	<i>Programme of Study</i>	<i>Total</i>
1.	Social Work	162
2.	Disability Studies and Action	22
3.	Development Studies	43
4.	Education (Elementary)	36
5.	Counselling	21
6.	Women's Studies	17
7.	Human Resources Management and Labour Relations	59
8.	Social Entrepreneurship	29
9.	Globalisation and Labour	15
10.	Public Health in Health Policy, Economics and Finance	15
11.	Public Health in Social Epidemiology	22
12.	Health Administration	33
13.	Hospital Administration	43
14.	Habitat Policy and Practice	15
15.	Disaster Management	36
16.	Media and Cultural Studies	22

- Notes:*
1. Reservation for Scheduled Caste, Scheduled Tribe, Other Backward Class and Persons With Disability candidates will be as per the Government of India (GoI) directives.
 2. Reservation for Kashmiri Migrants will be subject to GoI directives.

3.2 FOUNDATION COURSES

All students of the Master's Degree Programmes, except M.A. in Education (Elementary), are required to take a set of 5 Foundation Courses (FCs), 3 of which are common. These courses will provide students with an orientation to basic perspectives, issues and themes in society, politics, economy and culture.

Information for International Students, Applying for Master's Degree Programmes 2010-2012

6.1 INTRODUCTION

Admission of International Students to all the Master's Degree programmes offered by TISS is done through the International Students' Office (ISO) of TISS. Students are admitted in the beginning of the degree programme. In addition, students can be admitted at any time during the year to customised short-term courses. All foreign nationals (holding citizenship other than Indian or in addition to that of Indian) are eligible to apply as International Students.

6.2 ELIGIBILITY

The qualifications required for eligibility for admission to different courses can be checked in detail from the Information Brochure. Only those students who have qualified from foreign Universities or Boards of Higher Education, recognised as equivalent by the Association of Indian Universities (AIU) are eligible for admission. When required, a reference will be made to the AIU to check the equivalence. The student should submit the documents mentioned in the eligibility form in order to check equivalence through the AIU, along with the applications.

For all Master's degree programmes at TISS, International Students from non-English speaking countries or those who have not completed their degree course in the English medium should submit the TOEFL scores. Students from developed countries should submit the GMAT scores for M.A. in HRM&LR. For all other Master's Degree programmes, GRE scores are necessary. Institute code for all these examinations are (1) GRE D12102, (2) TOFEL 2102 and (3) GMAT 66X-QL51.

6.3 TRANSFERS AND CHANGE OF COURSE

An International Student who has been granted admission to a particular course shall not be allowed to change the course. In exceptional cases, the ISO may permit this, based on eligibility rules and permission of the Competent Authority of the Institution.

6.4 GOVERNMENT OF INDIA SCHOLARS

International students who are awarded scholarships by the Indian Council for Cultural Relations (ICCR), New Delhi, will get preference, while granting admission. Sponsored candidates from different foreign governments for training studies will also be given preference for the same.